

Guildhall Gainsborough Lincolnshire DN21 2NA Tel: 01427 676676 Fax: 01427 675170

AGENDA

This meeting will be recorded and the video archive published on our website

Regulatory Committee Monday, 19th June, 2017 at 6.30 pm Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA

Members: Councillor Mrs Jessie Milne (Chairman)

Councillor Mrs Angela Lawrence (Vice-Chairman)

Councillor Mrs Gillian Bardsley

Councillor Owen Bierley
Councillor David Cotton
Councillor Paul Howitt-Cowan
Councillor Mrs Pat Mewis
Councillor Richard Oaks

Councillor Mrs Maureen Palmer Councillor Mrs Judy Rainsforth Councillor Mrs Diana Rodgers Councillor Lewis Strange

1. Apologies for Absence

2. Public Participation

Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.

3. Matters Arising

(PAGES 1 - 2)

Matters arising from a previous meeting of the Licensing and Regulatory Committee, as at 9 June 2017.

4. Declarations of Interest

Members may make declarations of Interest at this point or may make them at any point in the meeting

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

5. Minutes of Previous meetings

i) For Approval

Minutes of the previous meeting held on 8 May be approved and (PAGES 3 - 4) signed as a correct record.

ii) For Noting

Minutes of the Regulatory Sub-Committee meeting of 19 May 2017, (PAGES 5 - 8) to be noted.

6. Public Reports for approval

- i) Public Space Protection Order Gainsborough Town (PAGES 9 14) Centre
- ii) Public Space Protection Order Trinity Arts Centre (PAGES 15 22)

M Gill Chief Executive The Guildhall Gainsborough

9 June 2017

Agenda Item 3

Licensing and Regulatory Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Licensing and Regulatory Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Green					
	PSPOs	L&R 26/01/17 Minute Extract It was suggested that it would be useful to see cost comparisons of having a dedicated dog warden against the proposed scheme, over a six month period.		19/09/17	Kathryn Hearn

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Agenda Item 5a

Regulatory Committee- 8 May 2017 Subject to Call-in. Call-in will expire at 5pm on

WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Regulatory Committee held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 8 May 2017 commencing at 8.23 pm.

Present: Councillor Mrs Angela Lawrence (Chairman of Council (in

the Chair))

Councillor Mrs Gillian Bardsley

Councillor Owen Bierley
Councillor David Cotton

Councillor Paul Howitt-Cowan
Councillor Mrs Angela Lawrence

Councillor Mrs Pat Mewis Councillor Mrs Jessie Milne Councillor Richard Oaks

Councillor Mrs Maureen Palmer Councillor Mrs Judy Rainsforth Councillor Mrs Diana Rodgers Councillor Lewis Strange

In Attendance:

Dinah Lilley Governance and Civic Officer

Alan Robinson SL - Democratic and Business Support

1 ELECTION OF CHAIRMAN

RESOLVED that Councillor Jessie Milne be appointed Chairman of the Committee for the 2017/18 civic year.

Councillor Jessie Milne took the Chair for the remainder of the meeting.

2 ELECTION OF VICE CHAIRMAN

RESOLVED that Councillor Angela Lawrence be appointed Vice-Chairman of the Committee for the 2017/18 civic year.

3 TIME OF COMMENCEMENT OF MEETINGS

RESOLVED that the meetings of the Committee will normally commence at 6.30 pm

Regulatory Committee- 8 May 2017 Subject to Call-in. Call-in will expire at 5pm on

4 **TRAINING**

It be noted that a training session at which Members of the Committee will be required to attend, will be arranged and further details will be circulated in due course.

Note Any Member wishing to serve or substitute on this Committee or its Sub Committee must have undertaken such training as deemed appropriate by the Monitoring Officer, and as a minimum, within the previous two years of the date of the meeting.

The meeting concluded at 8.25 pm.

Chairman

WEST LINDSEY DISTRICT COUNCIL

MINUTES of a Meeting of the Regulatory Sub-Committee held in the Ancholme Meeting Room at the Guildhall, Marshall's Yard, Gainsborough on Friday 19 May 2017 at 10.00am

Present: Councillor Owen Bierley

Councillor Jessie Milne Councillor Judy Rainsforth

In Attendance:

Phil Hinch Licensing Team Manager Kim Newboult-Robertson Lincs Legal Services

Katie Coughlan Governance and Civic Officer

Also Present:

Mr CS Applicant

Ms B Fish Applicant's representative and friend

Apologies: None Received

Membership: There were no substitutions.

1 ELECTION OF CHAIRMAN

RESOLVED that Councillor Milne be elected Chairman of the Regulatory Sub-Committee for this meeting only

Councillor Milne took the Chair for the remainder of the meeting.

2 MEMBERS' DECLARATIONS OF INTEREST

No declarations were made.

3 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to an individual.

4 APPLICATION FOR THE GRANT OF A COMBINED HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

The Chairman welcomed all present to the meeting and round the table introductions were made. The Principles of Natural Justice were followed. Confirmation was sought that the Applicant was aware that he could have been represented at the meeting, this was affirmed.

Members considered a report which detailed an application for the grant of a combined hackney carriage / private hire driver's licence for an Applicant who's DBS showed a conviction for two offences in relation to criminal damage, one in 2007 and one in 2015 (less than 3 years ago). It was also noted, that the Applicant was currently licenced with North Lincolnshire Council, however Officers had been unable to speak directly with the Licensing Team of that Authority. A check of the Applicant's driving licence had shown 0 offences and 0 points. However, in his application, the Applicant had also referenced having been convicted of an offence some time ago (which was now be spent) but this was before he could drive a car. The rest of the Applicant's application had been deemed satisfactory by Officers, safeguarding courses had been completed and the Applicant had been declared fit by the Doctor completing the medical form.

The Licensing Team Manager requested that it be noted the Applicant had approached him, prior to the Hearing, advising that he was having difficulty in reading the paperwork. Officers had spent time with the Applicant earlier that day explaining the process and had issued "white papers" to him as an aide.

The Chairman sought indication from all parties that they understood the process, that reasonable adjustment had been made, and that they were happy to proceed, this was affirmed.

The Sub-Committee were asked to determine whether or not the Applicant was a 'fit and proper' person to be issued a licence. The Sub-Committee was aware that public safety was its paramount consideration.

The Sub-Committee indicated that they had no questions to ask of the Licensing Manager at this time.

The Applicant indicated that the offence in 2015 related to his own property and he had tried to appeal the conviction but had been out of time. The Chairman indicated that the Applicant would be provided opportunity to explain any related circumstances, when asked to present his case.

The Applicant was then invited to present his case and in doing so, advised the Sub-Committee that he currently was a licensed taxi driver fin North Lincolnshire, regularly worked nights and had never had any complaints made against him. The Applicant gave examples to demonstrate his confidence in dealing with the public. He indicated he had recently moved to Gainsborough and thus would like to work where he resided.

The Applicants representative also addressed the Sub-Committee, expanding on the incident in 2015. This was as a result of a relationship with a woman and it was noted that the property actually damaged did belong to the Applicant, however he had been out of time to appeal the conviction. Issues surrounding this relationship were continuing to cause the Applicant difficulty. The Applicant was autistic and his representative was of the view that he was usually very gentle in nature, rarely losing his cool, however this women had been making his life very difficult. Hence, the Applicant had moved away, was trying to gain work locally and get his life back on track. He had made a mistake.

Correspondence from Humberside Police had been brought to the attention of the Sub-Committee, the Applicant outlined the circumstances surrounding the incident to which the letter referred.

The Sub-Committee posed a number of pertinent questions to Applicant during which the Applicant advised he had currently being living in Gainsborough around year, outlined his previous employment and confirmed that he did have an offer of employment (subject to gaining his licence) with immediate effect. The driving conviction, which the Applicant had referenced in his application was further explained and it was noted that this was prior to the Applicant having had a licence to drive a car; the offence was for speeding on a motorbike. The circumstances of both incidents of criminal damage were also shared with the Committee.

Questions were asked regarding the Applicants' temperament. Both incidents had related to relationship issues, they had occurred at a difficult point in his life and he had never lost his temper at work. The Applicant had indicated that some issues were ongoing and at the request of the Legal Adviser, the Applicant expanded.

In response to questions from the Licensing Manager, the Applicant confirmed he was currently licensed and had never been refused a licence. The Licensing Team Manager, re-affirmed to the Sub- Committee that the rest of the Applicant's application had been deemed satisfactory, safeguarding courses had been completed and the Applicant had been declared fit by the Doctor completing the medical form.

The Licensing Team Manager and the Applicant were both provided with the opportunity to sum up their cases during which it was noted that there was no definition of "fit and proper persons". Current Policy suggested that where a conviction was less than 3 years old, Members should consider refusing the application. However, it was stressed that Policy acted as guidance, and Members could deviate from this with suitable reasoning. Public Safety must be Members paramount concern and the test would you let your mother, father, brother, sister etc was referred to. The Applicant in his final address to the Committee stressed the offences were not violent in nature and he regretted them sincerely. He wished to work locally, re-build his life and do a job which he considered he was good at.

The Sub-Committee then adjourned at 10.50am to deliberate on their decision.

The Sub-Committee reconvened at 11.15am and gave its decision.

"The Sub-Committee have read and heard all the information before them.

The Sub-Committee have heard from Mr CS that the speeding offence he received in 2001 was for speeding on a motorbike. He didn't at the time have a licence to drive a car.

The Sub-Committee have heard that the criminal damage offence in 2015 was as a result of a relationship with a woman. Issues surrounding this relationship continue through Court in relation to debt matters.

Mr CS advised he has moved to Gainsborough to get away from this woman. He also advised the Committee it later transpired that the damage to property was property that belonged to him.

The Sub-Committee have decided to grant the licence, together with a warning with regards to future conduct, if there are any further issues your case will be brought back before the Sub-Committee.

The Sub-Committee have decided to depart from their Policy in this instance because of the circumstances of the offence in February 2015."

It was therefore **RESOLVED** that – the Licence be granted.

There was a right of appeal to the Magistrate's Court within 21 days.

The meeting closed at 11.16 am

Chairman

Agenda Item 6a



Regulatory Committee

Date 19 June 2017

Subject: Public Space Protection Orders for Gainsborough Town
Council land – recommendations following consultation

Report by:

Contact Officer: Kathryn Hearn

Senior Community Safety Officer

01427 675181

Kathryn.hearn@west-lindsey.gov.uk

Purpose / Summary: To present the results of public consultation on

the proposed order, and make a recommendation to members

RECOMMENDATION(S):

Elected members are asked to:

- 1. Note the results of the public consultation
- 2. Agree that the report should return to the Sept 2017 Committee meeting following further consultation

IMPLICATIONS

Legal: These Orders are made under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014. The legislative consultation requirement has been met.

Power to make a PSPO has been added to the Terms of Reference of this Committee

Breach of a PSPO may be dealt with by a fixed penalty notice or prosecution. Delegated powers are in place for service of fixed penalty notices.

Appeals against the making of a PSPO can be made in the High Court within 5 weeks of the PSPO being made, on the grounds that the process has not been followed, or that the council did not have the authority to make the Order or put certain restrictions in the Order.

Financial: Fin Ref:FIN/109/17

There will be publicity and resource costs involved in the making and enforcement of the PSPO. These should be relatively low and met from within existing budget provision.

Fixed penalty notices for breach of a PSPO are set at £75 with a £50 early payment incentive in fees and charges. Income from fixed penalty notices may be used to support the Community Safety service.

Staffing:

Staff time will be required to deal with breaches to support the PSPOs. It is intended that multi-skilling enforcement staff will enable this with minimal impact on individual officers by sharing the load.

Equality and Diversity including Human Rights:

The PSPOs will not disadvantage any social groups over another, and the process will be applied fairly. Exemptions for fixed penalty notices for reasons of physical or mental imparement are detailed in the Fixed Penalty Enforcement Strategy.

Risk Assessment:

Challenge in the High Court – reduced by following process and considering reasonableness throughout process

Climate Related Risks and Oppor Nil	tunities :			
Title and Location of any Backgrothis report:	ound Pape	ers used in the pre	paratio	on of
Call in and Urgency:				
Is the decision one which Rule 14	1.7 of the S	Scrutiny Procedur	e Rule	s apply?
i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)	Yes	No	x	
Key Decision:				
A matter which affects two or more wards, or has significant financial implications	Yes	No	x	

1 Introduction

West Lindsey District Council has held consultation on a proposal to make a Public Space Protection Order.

These Orders can be made on any land open to the air that the public have a right or entitlement of access to. This means that the legislation can apply to land belonging to local authorities, as well as, for example, Church grounds and land belonging to a resident owned management company.

To make an Order, the local authority needs to be satisfied on reasonable grounds that the activities carried out, or likely to be carried out, in a public space:

- Have had, or are likely to have a detrimental effect on the quality of life of those in the locality
- Is, or is likely to be persistent or continuing in nature
- Is, or is likely to be unreasonable
- Justifies the restrictions imposed

2 Scope of the PSPO proposed

Replacing Dog Control Orders on Gainsborough Town Council (GTC) land, with PSPOs on all GTC land, to encompass restrictions on dogs, drinking of alcohol and recreational use of motor vehicles. The consultation was based on a request by GTC following reports by GTC staff and local residents about anti-social behaviour and environmental issues.

3 Consultation

Public consultation was held from 10th April 2017 to 15th May 2017. This exceeded the statutory minimum consultation period of 30 days, and met the standard council consultation period of 6 weeks.

A Public Notice, as required in legislation, was placed in the local media on Thursday 6th April 2017.

Articles on the consultation were placed in local newspapers covering Gainsborough, on social media and on the West Lindsey website.

Consultation documents were available on the website, including the proposed order and the electronic consultation questionnaire, and paper copies were made available in West Lindsey offices in Gainsborough, Gainsborough Town Council Offices and the Trinity Arts Centre box office.

Statutory consultees were notified by direct email, including a link to the website consultation page. Those notified in this way were:

- Police and Crime Commissioner
- Local police Inspector
- Lincolnshire County Council highways

- Gainsborough Town Council
- Elected members of the Council

4 Outcome

12 responses were received

While the responses received showed support for the PSPO, we do not believe that 12 responses is sufficient to make a recommendation. To do so may leave the council open to a legal challenge that the restrictions imposed are not justified.

It has been agreed with the Team Manager for Housing and Communities that this consultation should be reopened for a further 6 weeks, with additional promotion and publicity to try to engage a wider response. Gainsborough Town Council have been informed of this and advised to promote the consultation amongst its network.

It is proposed that this proposal return to the Regulatory Committee in September 2017 for a recommendation following the further consultation.

4 Recommendation

Elected members are asked to:

- 1. Note the results of the public consultation
- 2. Agree that the report should return to the Sept 2017 Committee meeting following further consultation



Agenda Item 6b



Regulatory Committee

Date 19 June 2017

Subject: Public Space Protection Order for Trinity Arts Centre land – recommendations following consultation

Report by:

Contact Officer: Kathryn Hearn

Senior Community Safety Officer

01427 675181

Kathryn.hearn@west-lindsey.gov.uk

Purpose / Summary: To present the results of public consultation on

the proposed order, and make a recommendation to members

RECOMMENDATION(S):

Elected members are asked to:

- 1. Note the results of the public consultation
- 2. Agree to make the Public Space Protection Order with an effective date of 24th July 2017

IMPLICATIONS

Legal: These Orders are made under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014. The legislative consultation requirement has been met.

Power to make a PSPO has been added to the Terms of Reference of this Committee

Breach of a PSPO may be dealt with by a fixed penalty notice or prosecution. Delegated powers are in place for service of fixed penalty notices.

Appeals against the making of a PSPO can be made in the High Court within 5 weeks of the PSPO being made, on the grounds that the process has not been followed, or that the council did not have the authority to make the Order or put certain restrictions in the Order.

Financial: Fin Ref:FIN/109/17

There will be publicity and resource costs involved in the making and enforcement of the PSPO. These should be relatively low and met from within existing budget provision.

Fixed penalty notices for breach of a PSPO are set at £75 with a £50 early payment incentive in fees and charges. Income from fixed penalty notices may be used to support the Community Safety service.

Staffing:

Staff time will be required to deal with breaches to support the PSPOs. It is intended that multi-skilling enforcement staff will enable this with minimal impact on individual officers by sharing the load.

Equality and Diversity including Human Rights:

The PSPOs will not disadvantage any social groups over another, and the process will be applied fairly. Exemptions for fixed penalty notices for reasons of physical or mental imparement are detailed in the Fixed Penalty Enforcement Strategy.

Risk Assessment:

Challenge in the High Court – reduced by following process and considering reasonableness throughout process

Climate Related Risks and Oppor Nil	tunities :			
Title and Location of any Backgrothis report:	ound Pape	ers used in the pre	paratio	on of
Call in and Urgency:				
Is the decision one which Rule 14	1.7 of the S	Scrutiny Procedur	e Rule	s apply?
i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)	Yes	No	x	
Key Decision:				
A matter which affects two or more wards, or has significant financial implications	Yes	No	x	

1 Introduction

West Lindsey District Council has held consultation on a proposal to make a Public Space Protection Order.

These Orders can be made on any land open to the air that the public have a right or entitlement of access to. This means that the legislation can apply to land belonging to local authorities, as well as, for example, Church grounds and land belonging to a resident owned management company.

To make an Order, the local authority needs to be satisfied on reasonable grounds that the activities carried out, or likely to be carried out, in a public space:

- Have had, or are likely to have a detrimental effect on the quality of life of those in the locality
- Is, or is likely to be persistent or continuing in nature
- Is, or is likely to be unreasonable
- Justifies the restrictions imposed

2 Scope of the PSPO proposed

An order on the land at the Trinity Arts Centre including the pocket park on Cleveland Street to ban the consumption of alcohol in the outdoor space and to restrict access by dogs. This was considered following numerous complaints relating to this issue by staff at and visitors to the TAC, as well as local residents.

3 Consultation

Public consultation was held from 10th April 2017 to 15th May 2017. This exceeded the statutory minimum consultation period of 30 days, and met the standard council consultation period of 6 weeks.

A Public Notice, as required in legislation, was placed in the local media on Thursday 6th April 2017.

Articles on the consultation were placed in local newspapers covering Gainsborough, on social media and on the West Lindsey website.

Consultation documents were available on the website, including the proposed order and the electronic consultation questionnaire, and paper copies were made available in West Lindsey offices in Gainsborough, and the Trinity Arts Centre box office.

Statutory consultees were notified by direct email, including a link to the website consultation page. Those notified in this way were:

- Police and Crime Commissioner
- Local police Inspector

- Lincolnshire County Council highways
- Gainsborough Town Council
- Elected members of the Council

An email was sent to all addresses on the Trinity Arts Centre distribution list.

4 Outcome

78 responses were received.

46% of those responding had experienced anti-social behaviour in the vicinity of the TAC. 11% had not experienced anti-social behaviour but knew someone who had.

78% of respondents felt that use of alcohol in the vicinity of the TAC was a problem, and 85% agreed that the consumption of alcohol or possession of an open container of alcohol should be banned. 6% did not agree with a ban.

In relation to dogs, 37% felt that dogs should be banned from the grounds of the TAC and pocket park, with 58% feeling dogs should be allowed but should be kept on leads. 5% felt that there should be no restrictions on dogs.

The recommendation being made to Regulatory Committee is that the PSPO is made; that the drinking of alcohol or possession of an open container of alcohol within the land at Trinity Arts Centre and the pocket park be banned; that dogs be excluded from the land (except for guide dogs and medical alert dogs).

While the greater number of responses supported dogs being kept on leads, some of the comments referenced fear from loose dogs, and dog waste. An exclusion will tackle both of these issues, and is the preferred option of the TAC management.

It should be noted that drinking alcohol or having an open container of alcohol in the land will not constitute in itself a breach of the PSPO; the breach occurs when the drinker is asked to move on or hand over the alcohol by an authorised officer and does not comply. We have liaised with other Districts who have similar PSPOs and have established a proven enforcement route to ensure that other enforcement is in place to support the PSPO.

An authorised officer may include an officer of the local authority who has appropriate delegated powers, another person who has received training and being delegated powers by the local authority, the police or a PCSO.

The effective date of 24th July 2017 will be proposed to allow for publicity, internal preparations and local signage.

A copy of the final draft order is at Annex A.

4 Recommendation

Elected members are asked to:

- Note the results of the public consultation
 Agree to make the Public Space Protection Order with an effective date of 24th July 2017

WEST LINDSEY DISTRICT COUNCIL

Anti-Social Behaviour, Crime and Policing Act 2014, section 59 Public Space Protection Order

This order may be cited as the West Lindsey District Council – Trinity Arts Centre Public Space Protection Order 2017.

West Lindsey District Council ("the Council"), being satisfied that the conditions set out in Section 59(2) of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act") have been met in relation this order, namely that numerous complaints have been made regarding groups drinking, urinating and littering within the grounds of the Trinity Arts Centre, Gainsborough, and the Pocket Park on Cleveland Street, and that dogs are being exercised on the land causing problems with fouling. Accordingly, these activities have had a detrimental effect on the quality of life of those in the locality, or it is likely that those activities will be carried out in the area and have such an effect. The Council is also satisfied that the effect, or likely effect, of the activities is, or is likely to be, of a persistent or continuing nature, and these activities are unreasonable and justify the restrictions imposed by the notice, and that it is in all circumstances expedient to make this order for the purpose of reducing crime and/or anti-social behaviour in a public place.

The Council in exercise of its powers under Sections 59, 64 and 72 of the Act and under all other enabling powers, hereby makes the following order:

- The consumption of alcohol is prohibited within the boundary of the Trinity
 Arts Centre, Gainsborough, and the Pocket Park, Cleveland Street,
 Gainsborough. Any person found with an open container of alcohol within the
 stated boundary will be required to leave the area or hand over the container
 to an authorised officer when challenged. Failure to do so will constitute a
 breach of the PSPO.
- 2. Dogs are prohibited from the land within the boundary of the Trinity Arts Centre, Gainsborough, and the Pocket Park, Cleveland Street, Gainsborough.
- 3. This order applies only to outdoor space
- 4. Exemptions are listed at Schedule 1
- 5. A map of the area is contained at Schedule 3

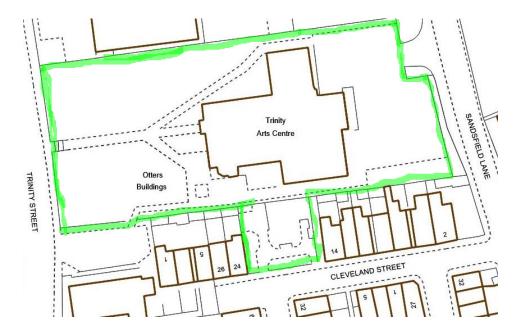
Schedule 1

1. Registered guide and medical alert dogs will be exempt from condition 2 of this Order.

Schedule 2

- 1. It is an offence for a person without reasonable excuse to fail to comply with this order.
- 2. A person found to be in breach of this order is liable on summary conviction to a maximum penalty of a level 3 fine or to a fixed penalty notice of £75.
- 3. An authorised officer will be an officer of the District council, or any other suitably trained person, to whom the council has delegated powers under this legislation to demand the surrender of alcohol and to issue fixed penalty notices. Warranted police officers and PCSOs in Lincolnshire are also authorised officers under this legislation.

Schedule 3 - area to be covered by the PSPO



The Order shall come in to operation on 24th July 2017 and shall have effect for a period of 3 years thereafter, unless extended by further orders under the Councils statutory powers.

If any interested person requests to question the validity of this order on the grounds that the Council did not have the power to make the order or that a requirement under the Act has not been complied with, then he or she may apply to the High Court within six weeks from the date in which the order is made.

GIVEN under the Common Seal of West Lind	sey District Council on the
Day of	2017

The Common Seal of West Lindsey District Council was hereunto affixed in the presence of

Authorised Officer